

JOIN OUR TEAM

COMMUNITY PRODUCER

Type: Freelance Contract

Start date: December 2020

Fee: Initial fee £6000, £200 a day rate

Job Description

As an experienced creative professional to produce and support the development of high-quality home-grown ideas and commissioned work in partnership with the local community to help build its creative capacity and increase participation, access and engagement.

Working with the Project Lead, Claire Tymon, the Community Producer will support the artistic and strategic vision and ensure they are genuinely community led and driven, and support the development, delivery and evaluation of the programme.

The role will require working closely with community partners, artistic mentors, organisations, voluntary groups, artists and other stakeholders and partners to fulfil the aims and objectives of the GCT programme.

You will also share our values of sustainability, empowerment, excellence and diversity, including our commitment to minimise our carbon footprint in delivering our activities.

Main responsibilities:

- Experience working in a community context, building partnerships, developing and delivering creative arts projects
- Programming including curatorial, programme delivery, project/event management and operations
- Work closely with a Marketing and PR consultant to tell stories through social media, website, newsletters etc
- Community engagement and consultation
- Working closely with artists, partner organisations and community teams to implement the artistic and skills development programmes
- Managing volunteers, interns and contractors
- Support with evaluation and documentation

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Person Specification

The criteria below indicate the qualities that are required, and desired, of the successful applicant:

Required

- Experience in delivering high quality artistic experiences with and for the community, creative sector or public sectors
- Experience of negotiating and writing contracts with artists, individuals, groups and partners
- An imaginative and self-starting approach to producing and community engagement
- Experience and strong enthusiasm for working with diverse communities, and with a varied range of art forms to realise ideas
- Ability to manage multiple priorities and meet deadlines
- Knowledge of the local area, local groups and local communities

Desired

- A sound understanding of the social context, issues and practicalities of advocating and planning community engagement commissions
- A sound understanding of social media and other online engagement activities
- Knowledge of participatory arts and cultural networks

Ideal candidate profile

- At least 2 years of experience in the arts/cultural sector with specific experience in community art and social activism
- Strong knowledge of Glossop and the surrounding area
- Budget management experience
- Experience of using Wordpress
- Copywriting and proof-reading skills

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About Glossop Creative Trust

Glossop Creative Trust is a community-led, non-profit organisation; we aim to transform our community through the promotion of creativity and culture. Glossop is an historic Derbyshire market town, adjacent to Greater Manchester. Glossop Creative Trust aspires to build and strengthen the local economy through the creativity and talents of the community whilst making it attractive for others to be involved in creative activities and business here.

The Glossop Creative Trust vision is for Glossop to be recognised as a beacon of cultural excellence, inspired by its community, its heritage and its natural environment.

We will ensure wider community participation in order to co-create a relevant and resilient future for the town and its future generations. Our activities will benefit young people, people of working age and people of retirement age, regardless of their gender, age, sexual orientation, race or political, religious or other opinions.

The Trust is led by a committed and proactive Board which represents the community interest of Glossop, feels ownership of this work, supports its implementation and continues to invest in its own future development, thereby ensuring the continuing effectiveness of the organisation.